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The meeting was opened by the Minister of Education, Chairman of the Organizing Committee for the Best Comprehensive School and Best Teacher competitions Misir Mardanov. Speaking at the opening event, the Minister noted that, in accordance with the Order issued by the President Ilham Aliyev of September 4, 2007, on Launching the Best Comprehensive School and Best Teacher Awards, the relevant competitions have been held in the country for 4 years. He underlined that since then, there were made some changes in the composition of the Organizing Committee, and its number of members has reached 28 people. Noting the Organizing Committee is a balanced structure the Minister read out the names of new members.

Next, he gave a detailed presentation on the results of the Best Comprehensive School and Best Teacher competitions held in 2008-2011.

First, the Minister talked on legal documents ensuring the conduction of the competitions, and organizational activities carried out at the Ministry of Education within the execution of the Order issued by the President Ilham Aliyev of September 4, 2007, on Launching the Best Comprehensive School and Best Teacher Awards. He said that there were developed "Rules for conduction of the best comprehensive school competition and use of the award presented to the comprehensive schools" and "Rules for conduction of the best teacher competition" for a short period of time. Moreover, these documents were approved by the Order issued by the Head of State of February 25, 2008. Touching upon the issues concerning the orderly organization of the competitions and adoption of the collegial decisions, the Minister underlined the Organizing Committee, which is acting on a public basis, was made up of 25 people in 2008/2009 academic year, 26 in 2010, and 28 in 2011.

Moreover, Education Minister Misir Mardanov gave information on the phases of the competitions and talked about activities of the Expert Groups on analysis of submitted documents and evaluation of indicators. He noted participants of competitions, which consist of three phases, are evaluated on a 10 – point scale for each phase, and the winners are determined by points gained over the three phases of the competition.

According to the Minister, overall 533 schools (126 in 2008, 139 in 2009, 113 in 2010 and 145 in 2011) have submitted a document to the Best Comprehensive School competition. He noted that the capacity to make a choice is increasing even more due to a large number of schools wishing to take part in the competition.

Next, the Minister briefed the meeting attendees on the content of changes made in the terms of competitions.

At the meeting, there were discussed proposed changes to the terms of competitions.