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Education Minister Misir Mardanov on its opening remark noted that in January of the current year all structural units of the Ministry gave reports on works done by them in 2010, and these actions will contribute to the implementation of future duties.

He gave a presentation on results of reports on works done by the structural units of the Ministry in 2010. According to him, 37 documents were prepared to execute the Education Law of the Azerbaijan Republic last year, and 32 of them were confirmed by the Cabinet of Ministries. Moreover, 3 documents are at the approval, and 2 at the preparation stage. Further Education Minister outlined the expediency of publishing the relevant documents and delivering them to the relative bodies.

The Minister advised to the Ministry's departments conduct a board meeting or other actions on works done by them during 2010. He added that the Ministry presented reports on works done within the State programs, Action plans and contests to the relevant state bodies. Speaking on works done within State programs and projects the Minister underlined the main duties of departments of the Ministry on components and sub-components of Second Education Sector Development Project. He also underlined the satisfaction that was expressed by the representatives of the World Bank with the works jointly implemented with them in the education field. He informed that at the Ministry operates e-database and suggested to improve its work.

Education Minister gave information on requests and applications received by the Ministry last year and gave instructions to the heads of structural units to organize this work efficiently, as well as respond to documents on time, seriously investigate each request, and paid a great attention to the admission of citizens. He also emphasized the importance of work attendance by the staff of the Ministry, efficient use of working time, definition of tasks for each staff and implementation the control over the execution.

At the meeting, the Minister expressed his views on preparation of mechanisms for granting gold and silver medals for pupils finishing their study with excellent grades, keeping the public informed with recognition of documents, implementation of necessary works to prepare 5 year olds to schools and other important issue. Furthermore, he gave his instructions and recommendations to the heads of departments.